Guiding Principle:
• To return to a safe and reinvented normal operation as quickly as possible that sets the institution on a transition course to thrive.

Concept of Coordination:
• Some university areas have commenced planning exercises before the Emergency Operations Center (EOC) “Return to Safe and Normal” planning efforts. These units include UK HealthCare (UKHC), UK Research and UK Facilities Management, among other areas. Units are encouraged to review their operations, as these exercises are necessary and supported. At the appropriate time, unit plans will be coordinated within the larger institutional effort described herein and as supported by the 19 EOC workstreams.

Goals:
• To create concept plans to operate the university during the fall 2020 semester under four different contingencies: (1) Normal Start, (2) Delayed Start, (3) Hybrid Semester and (4) Fully Online
• To surface the best ideas.
• To catalogue a series of questions and considerations for work-through by the various workstreams.

Structure:
• Three parallel Scenario Planning Teams (SPTs) are studying the four different contingencies and researching, discussing and considering the best operational ideas. Each group will submit a report that dissects the respective contingencies.
• Each SPT has an EOC liaison who works with the team, provides background information, informs about the status of previous work and is available to provide guidance.
• Work teams should begin meeting regularly with initial reports due to the EOC.
• The best ideas from the initial reports will be combined into one final concept plan for each of the four contingencies.
• The final concept plans for each of the four contingencies will move to the implementation and operational phase by utilizing the 19 EOC workstreams. The workstreams will further develop and refine the concept plans and transition the plans into operational plans.

• Within the transition of the final concept plan to an operational plan, the EOC and relevant workstreams will consider a defined safe health strategy including (1) COVID-19 testing, (2) isolation (PPE and social distancing), (3) contact tracing and (4) quarantine strategy.

• The EOC operational plans will be due later in May.

Contingencies:

- **Contingency #1: Normal Start**
- **Contingency #2: Delayed Start**
  - Delayed start in mid-September (adjusting the academic calendar)
  - Additional summer session coupled with delayed start in early October (adjusting the academic calendar)
- **Contingency #3: Hybrid Start**
  - Online first half of semester/in-person second half of semester
  - In-person first half of semester/online second half of semester (second wave)
- **Contingency #4: Fully Online**

Considerations for Concept Plans:

- Describe the pros/cons of each contingency
  - What are the major challenges we will need to overcome in this contingency?
  - What are the benefits of this contingency?
- Catalogue the various implications and considerations
  - What are the implications for delivery of service in this contingency across the enterprise?
  - How is or isn’t this contingency in the best interest of our students? Our faculty? Our staff?
  - What should we try to prevent from happening in this contingency?
- Plan to emerge stronger, more strategic
  - What opportunities does this contingency present for us to think/operate differently?
How does this contingency position us well?

- Outline the costs
  - Are there significant costs/risks to the contingency?
- Determine other considerations
  - What else do you want/need us to think about as we plan for this contingency?

### Scenario Planning Team Members:

<table>
<thead>
<tr>
<th>Team Blue</th>
<th>Team White</th>
<th>Team Wildcat</th>
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<tbody>
<tr>
<td>Sue Roberts (Team Lead)</td>
<td>Anna Bosch (Team Lead)</td>
<td>Katie Cardarelli (Team Lead)</td>
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<tr>
<td>Courtney Wheeler</td>
<td>Michael Hamilton</td>
<td>Edward Lo</td>
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<tr>
<td>Heath Price</td>
<td>Melody Flowers</td>
<td>George Ward</td>
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<td>Helene Lake-Bullock</td>
<td>Baron Wolf</td>
<td>Rodney Andrews</td>
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<td>Molly Reynolds</td>
<td>Jenna Lowe</td>
<td>Tricia Clement Montgomery</td>
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<td>Seth DeBolt</td>
<td>Camille Burnett</td>
<td>Paul Childs</td>
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<td>Tim West</td>
<td>Jill Smith</td>
<td>Jon Gent</td>
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<tr>
<td>Drew Smith (EOC Liaison)</td>
<td>Todd Adkins (EOC Liaison)</td>
<td>Jason Schlafer (EOC Liaison)</td>
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